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## Impact Giver (Schools) – Application Form

Dear Prospective Partner,

We are glad to know of your interest to have your students and/or staff spend time with our residents. If you are a student, we are heartened that you have chosen to volunteer with our seniors.

Different schools / students ask to volunteer with us for different reasons – some to fulfil their Values-in-Action (VIA) requirements, others to experience an alternative reality or for spiritual purposes.

To help you decide if St Joseph's Home is indeed the right place for you and that our residents are the seniors whom you have in mind to engage, kindly complete this [screening tool](#) before continuing with this application.

Once you have completed the tool and are certain that this is the place for you,

### **If you are a student:**

...and need to volunteer with us for a specific school project, kindly fill in the application form below and email it back to us. You may also browse the [list of impact giving opportunities](#) on our website and select projects that you would like to adopt with the seniors. Do submit your requests at least a month in advance. If this is your first time volunteering with us, we would also need to meet up with you prior to your actual volunteering. This is to give us a chance to better understand your needs and aspirations so we can better tailor opportunities for you.

### **If you are a teacher:**

Given that our expertise is not in training students aged 16 and under to be equipped with the skills to work with and communicate with seniors, we would like to encourage your team to consider a pre-volunteer service learning component for your students. This component is conducted by our training partner and would be weaved into the classroom curriculum prior to the students' visit to our home.

Past experiences have shown that students who have received prior training find the time spent volunteering with seniors more meaningful. This is as they would have learnt about things like what it means to be a senior, how to approach a senior to start talking and what service to the community entails.

In addition, we would also encourage your students to adopt specific projects that they could work on with the residents on a regular, long-term basis (preferably at least fortnightly over one year). This is so that there is time for the students to get to know the seniors and vice versa, thus enabling fulfilling relationships to be cultivated. You may browse the [list of impact giving opportunities](#) on our website for details.

We would be happy to meet up to discuss this further.

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Meanwhile, if you still wish for your students to spend time at our home, kindly complete the following application form.

Do note that we will accord priority to schools who meet the following conditions:

- Maximum of 25 students at any one time
- Students are trained in a specific skill e.g. perform a musical instrument or dance
- Flexible in timing (requests need to be submitted at least 1.5 months in advance for schedule planning purposes)
- Have a detailed plan on what you'd like to do at the home

The volunteer management team is contactable at [volunteer@stjh.org.sg](mailto:volunteer@stjh.org.sg) or 6268 0482.

We look forward to working with your group.

The Volunteer Management Team  
St Joseph's Home

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After you have completed this application form, kindly email it to us at [volunteer@stjh.org.sg](mailto:volunteer@stjh.org.sg)  
 All information provided will be kept in strictest confidence.

**SECTION 1: CONTACT DETAILS OF PERSON-IN-CHARGE**

\*please circle/tick as appropriate

<b>Name of School:</b>	
<b>Address:</b>	
<b>Name of the group:</b> (if students are from a particular CCA e.g. Girl Guides)	
<b>Salutation of key contact person:</b> *Ms / Mrs / Mdm / Mr / Dr	
<b>Full name</b> (underline surname):	
<b>Contact number: (School)</b>	<b>(Mobile)</b>
<b>Email:</b>	
<b>Preferred date of visit:</b>	
1 <sup>st</sup> Choice: _____	
2 <sup>nd</sup> Choice: _____	
<b>Day Preferred*:</b> <input type="checkbox"/> Weekday (pls specify): _____ <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	<b>Timing Preferred*:</b> <input type="checkbox"/> 9.30am – 11am <input type="checkbox"/> 2.30pm – 4.30pm
<b>How long do you intend to volunteer?</b>	
<b>Group size:</b> _____ <b>Age range of students:</b> _____  <b>No. of staff who will accompany the students:</b> _____	
<b>Proposed activities:</b> (pls give as detailed a programme as possible. Priority will be given to those with a clear idea of what they hope to achieve and whose activities are meaningful to the residents)	

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**SECTION 2: ABOUT THE STUDENTS / STAFF**

<p><b>Is this your first time volunteering with St Joseph’s Home? * Yes / No</b></p>
<p><b>If no, please share more about your past experience</b> (when did you volunteer? What did you do?)</p>
<p><b>How did you get to know about St Joseph’s Home?</b></p>
<p><b>Are you familiar with the type of residents living in our home and the care they receive? *Yes / No</b>          (if no, please visit <a href="http://www.silverpages.sg">www.silverpages.sg</a> to find out more before completing this form. This is also to help you decide if St Joseph’s Home is really the best place for you to invest your time and energy)</p>
<p><b>Objective of Visit*:</b></p> <p><input type="checkbox"/> Fulfil VIA requirements</p> <p><input type="checkbox"/> Fulfil other school requirements (pls specify): _____</p> <p><input type="checkbox"/> Others (pls specify): _____</p>
<p><b>(If this is for a project), please give as much details about the project as possible. Include specific project goals</b> (e.g. to have the seniors complete a survey form at the end of the volunteering)</p>
<p><b>Languages spoken by the students:</b> *English / Mandarin / Malay / Tamil / Mandarin Dialects (pls specify below) / Others (pls specify):</p>
<p><b>What other skills do you have that you think would be useful for your stint?</b></p>
<p><b>Any other comments?</b></p>

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**Declaration**

I certify that the information provided in this application is true and correct. Failure to do so could result in a termination of the volunteer partnership with St Joseph's Home.

With my consent, I understand that this information may be disclosed to any party within St Joseph's Home (STJH) with proper interest in the volunteer programme and will indemnify STJH from any liability whatsoever for supplying such information under the specified circumstances.

I understand that I must be at least 16 years of age to volunteer at STJH and if I am under the age of 16, I will need parental consent.

I agree to observe the necessary safety precautions and conditions, as advised by STJH staff, in the course of my volunteer service. I hereby indemnify STJH from any claims and liability of any nature if I fail to do so.

I am agreeable for St Joseph's Home to take, record and use my/our photo, name, image, voice, interview for its publicity materials for the purpose of enabling St Joseph's Home to further its mission in the community.

**For applicants above 21 years old**

Name: \_\_\_\_\_ NRIC / FIN Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For applicants under 21 years old**

I, \_\_\_\_\_ (Name and NRIC/FIN Number), allow my

\*child / ward \_\_\_\_\_ (Name and NRIC / FIN

Number) to volunteer at STJH. I understand that by signing on the below, I am agreeable to all the clauses stated as above.

Signature of \* Parent / Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Number: \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile)